

Woodsreef Community Advisory Group

6 June 2013 Meeting Minutes

No.	Item	Attachment	Action
1	<p>Welcome and apologies</p> <p>The Chair welcomed all attendees and thanked the Community Representatives for their continued interest and attendance.</p> <p>Attendance: Kate Maddison, Chair, NSW Trade & Investment Scott Stanton, Crown Lands Representative Peter Thompson, Tamworth Regional Council Representative Danny Ballard, Community Representative Paula McIver, Community Representative David Witten, Community Representative</p>		
2	<p>Woodsreef Community Advisory Group Housekeeping</p> <p>The Chair presented and tabled the Woodsreef Community Advisory Group Charter to the Group via a power point presentation.</p> <p>The Community Representatives endorsed the advertisement of their names in the local Barraba Gazette. The Chair's contact information will be advertised as the initial point of contact. WCAG community contact info will be kate.maddison@industry.nsw.gov.au</p> <p>The WCAG agreed that the meeting papers are to be emailed and posted on the Derelict Mines Program web page within the following timeframes:</p> <ul style="list-style-type: none"> • Agenda - 1 week out from meeting; and • Minutes - within 3 weeks of the meeting. 		<p>Noted</p> <p>Endorsed</p> <p>Agreed</p>
3	<p>Demolition Works Project</p> <p>The Chair presented the Demolition Works Project to the WCAG via a power point presentation.</p> <p>NSW Public Works have submitted the Review of Environmental Factors and the Species Impact Statement in April 2013 for approval.</p> <p>The Public Environmental Report requires expert review prior to being submitted to the Commonwealth for approval, this is scheduled for June 2013.</p> <p>Paula McIver raised her concerns of amosite being contained within the bonded asbestos cladding on the Mill Building. The Chair informed the WCAG that all demolition waste will be buried on-site in a specifically designed containment cell.</p>	<p>1</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

4	<p><i>Air Monitoring and Health Risk Assessment Project</i></p> <p>The Chair updated the WCAG on the Air Monitoring and Health Risk Assessment Project. The Chair tabled the Air Monitoring and Health Risk Assessment Factsheet. The project scope was discussed by the WCAG.</p> <p>The WCAG will meet with the Consultant and Woodsreef Taskforce on the 24 June 2013 to discuss this Project and the off-site air monitoring locations, Community air monitoring location and the activity based air monitoring.</p>		<p>Noted</p> <p>Agreed</p>
5	<p><i>Other Business</i></p> <p>Paula Mclver noted that Kevin Anderson MP wished to be kept informed of the dealings of the WCAG. The WCAG agreed that the local member will be emailed the meeting papers.</p>		<p>Agreed</p>
6	<p><i>Next Meeting</i></p> <p>24 June 2013 4.00pm to 6.00pm with Woodsreef Taskforce and SLR</p>		<p>Agreed</p>

Woodsreef Community Advisory Group

6 June 2013

1. Welcome and Introductions

- Kate Maddison, Chair, Project Manager, NSW Trade & Investment, Resources & Energy
- Scott Stanton, Group Leader Natural Resource and Property Services, Department of Primary Industries, Crown Lands Division
- Peter Thompson, General Counsel, Tamworth Regional Council
- Danny Ballard
- Paula McIver
- David Witten

2. Woodsreef Community Advisory Group

- WCAG has been established:
 - by the Woodsreef Taskforce as a pathway for two way consultation
 - to create an effective ongoing communication and consultation process
 - to achieve widespread stakeholder engagement
 - to source active feedback for consideration in the planning and operation

Purpose

- Allow for the exchange of information and advice
- Provide a mechanism for gathering local knowledge
- Identify local issues relating to the Project.
- Participate in the development of environmental performance outcomes and measurement criteria
- Provide a forum for communicating the occupational and public health air monitoring outcomes

Role

- Provide a representative view of local community interests
- Identify and communicate the potential local and regional interests and needs of the community
- Discuss and consider the range of community views, interests and concerns

Note: the WCAG is not a decision making body nor does it have voting capacity

Key Activities

- Provide feedback on the Project from the perspective of the local community
- Provided advice to the Woodsreef Taskforce in relation to the issues and interests of the local community
- Provide advice to the Woodsreef Taskforce on how best to communicate and consult with stakeholders and the community
- Assist in the development, refinement and implementation of the air monitoring processes to ensure the project outcomes are achieved

Governance

- The Chair:
 - may invite advisers to provide expert advice
 - will seek to reach consensus, but accepts that members may hold a range of perspectives on a particular issue and in such circumstances differing views will be reported in the minutes.
- Report activities to the Taskforce and subsequent decisions made by the Woodsreef Taskforce will be reported to the WCAG.
- The WCAG has no financial or administrative delegation.



Meetings

- WCAG Community representatives must commit to attending and participating in all meetings
- The Woodsreef CAG will meet twice yearly or as required.
- No proxy stand-ins are able to attend
- Each member will bear the administrative costs associated with attendance
- Meeting minutes will be kept of meeting attendees, key issues raised and actions recommended or agreed upon
- Verbatim record of the meeting will not be prepared



Confidentiality

- WCAG members
 - may be given access to confidential material
 - will ensure that confidentiality is strictly maintained
 - will not share commercial in confidence agreements
- Documents that are confidential will be marked accordingly



Woodsreef Mine



Mill Building



Inside the mill building



Inside the mill building



Refined asbestos



Friable asbestos



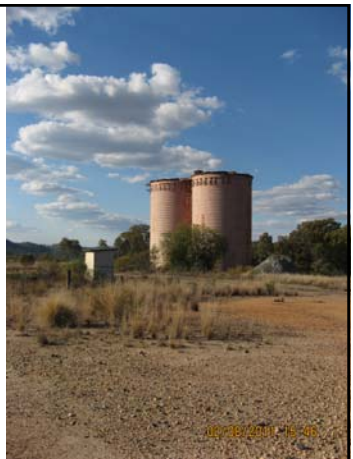
Outside the mill building



Furness



Silos






Advertisement of Community Representatives

- NSW Trade & Investment will advertise the WCAG Community Representatives names in the Barraba Gazette




Woodsreef Community Advisory Group Contact Information

- kate.maddison@industry.nsw.gov.au
- 02 4931 6506




3. Demolition Works

- Planning stage
- Environmental approvals
- Early contractor involvement process
- Demolition works
- Protection for workers and others onsite
- Personal Protective Equipment
- Training
- Air monitoring for asbestos fibres



Planning Stage

- Specialist studies
 - Geotechnical assessment
 - Structural engineering assessment
 - Hazardous material identification assessment
 - Safe work procedures
 - Flora and fauna assessment
 - Additional bat study
 - Species impact study
 - Public Environmental Report



Threatened Large-eared Pied Bat

- Flora & Fauna Assessment identified that the Large-eared Pied Bat utilises the Mill Building as a maternity roost.
- State and Commonwealth environmental approvals are now required
- A Species Impact Statement has been finalised and submitted for approval
- A Public Environmental Report is currently being completed along with additional survey work
- Expert Review



Demolition Works

- Undertaken in a controlled manner
- Building materials stored onsite
- No building materials will be recycled



Early Contractor Involvement Process

- Open Expression of Interest
- 11 submissions received
- Shortlisted to 4 companies
- Competitive Early Tender Involvement Process
 - Site visit
 - Risk workshop
 - Review and comment on scope
 - Three contractors shortlisted
 - Delta Group
 - EvnirPacific Services Pty Ltd
 - McMahon Services Pty Ltd



Work Health and Safety

- Open class demolition licence
- Class A asbestos removal licence
- All work will be in accordance to:
 - The Work Health and Safety Act & Regulation 2011
 - The Code of Practice for the Safe Removal of Asbestos 2011
 - The Australian Standard for Demolition of Structures



Protection for workers and others onsite

- Closed site
- No unauthorised personnel
- Decontamination facility
- PPE
 - Suitable high efficiency respirators
 - Disposal overalls
 - Protective footwear



Personal Protection



Training

- All workers will be trained
- All supervisors will be trained
- All supervisors will be nominated to WorkCover NSW



Air Monitoring for Asbestos Fibres

- Air monitoring is mandatory during demolition
 - Personal air monitoring
 - Perimeter air monitoring
 - Work vehicles air monitoring
 - Change rooms air monitoring
- Adverse air monitoring will be reported to WorkCover NSW immediately



4. Air Monitoring & Health Risk Assessment

- Air Monitoring & Health Risk Assessment Factsheet
- Consultant SLR Pty Ltd
- Hazard Identification
- Air Monitoring
- Air Modelling
- Health Impact Assessment
- Activity-based Assessment
- Long Term Health Risk Assessment



5. Next Meeting

- 24 June 2013
- 4.00pm to 6.00pm
- SLR (Air Monitoring & Health Risk Assessment Consultant)
- Woodsreef Taskforce



6. Close

